



the new children's museum

community fundraising

AGREEMENT FORM

This Agreement is made between _____ ("Organization") and The New Children's Museum ("Museum") located at 200 West Island Avenue, San Diego, California 92101. Effective _____, Organization agrees to implement a Community Fundraising Program in support of the Organization and the Museum as outlined below.

PROGRAM DESCRIPTION

The Community Fundraising Program provides an opportunity for schools or community groups to raise funds for their organization by selling Museum memberships and guest passes to their families and/or supporters. The following items will be sold:

- ▶ Annual Family Membership, \$85
- ▶ Family Day Package, \$40
- ▶ Individual Guest Passes, \$10 each

REVENUE SHARING

The Organization and the Museum will each receive 50% of all sales generated.

PROGRAM PROMOTION

The Museum will provide the Organization with promotional materials that may be downloaded and used to promote the fundraising program. Program materials may include, but are not limited to or guaranteed, flyers, paper registration forms, online registration form, and summary registration form.

The Organization is responsible for the customization, distribution and use of all program materials. The Organization is responsible for all promotion of the fundraising program.

REGISTRATIONS AND COLLECTIONS

The Organization is responsible for the collection of all paper registration forms and associated payments as well as the completion of the Summary Registration Form. The Organization must mail or deliver all paper registration forms with payments, and the Summary Registration Form to the Museum within two weeks of the completion of the fundraising program.

The Museum is responsible for processing all online registration forms and paper registration forms, after they are submitted.

FULFILLMENT

The Museum is responsible for fulfilling all purchases. The Museum will send membership cards and/or guest passes directly to all members/purchasers within 2-4 weeks of receiving all paper registration forms and the Summary Registration Form.

DISTRIBUTION OF FUNDS

The Museum will send a check to the Organization for 50% of all sales within 2-4 weeks of receiving all paper registration forms and the Summary Registration Form.

TAX-DEDUCTIBLE RECEIPTS

The Museum and the Organization are each responsible for issuing tax-deductible receipts to the individual participants. The Museum's tax deductible portion varies depending on the sale. The Museum will send a tax-deductible receipt for this amount to each member/participant with their membership cards or guest passes.

TIMING AND AGREEMENT PERIOD

The Organization agrees to implement the fundraising program in _____ (Month/Year) for a minimum of two weeks. This agreement will remain in effect for three months following the above implementation date.

ENTIRE AGREEMENT

This Agreement constitutes the complete binding understanding of the Parties and supersedes all previous oral and written understanding. No amendment to or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of both parties. This Agreement shall be governed by and interpreted in accordance with the laws of the State of California.

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN. THE PARTIES FREELY AND VOLUNTARILY EXECUTE THIS AGREEMENT AS OF THE DATE WRITTEN ABOVE.

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SIGNATURE

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NAME

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TITLE

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ORGANIZATION

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PHONE

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EMAIL

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Karen Coutts
Director of Development
The New Children's Museum

Membership Services
The New Children's Museum
200 West Island Avenue
San Diego, California 92101
619 233 8792 x126
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